

**University of California,
Santa Barbara**



Request
for
Qualifications
for:

**Infrastructure Renewal
Project Phase 1C
Geotechnical
Services**

Project Number:

FM170160

Office of Design and
Construction Services

December 2016



**University of California, Santa Barbara
Infrastructure Renewal Project Phase 1C Geotechnical Services**

Project Number: FM170160

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EXHIBITS:

Statement of Qualifications Form	See UCSB website for download at: http://web.facilities.ucsb.edu/contracts/proposals/
UCSB Professional Services Agreement	(See separate .pdf file)
Certificate of Insurance	(See separate .pdf file)
Specifications for the Infrastructure Renewal Project Phase 1C	(See separate .pdf file)
Drawings for the Infrastructure Renewal Project Phase 1C	(See separate .pdf file)



ADVERTISEMENT

Project Name: Infrastructure Renewal Project Phase 1C Geotechnical Services

Project Number: FM170160

Project Description

Qualifications are hereby solicited from geotechnical professionals interested in providing geotechnical engineering-related construction materials testing services for trenching, backfill, aggregate base, asphalt concrete and PCC testing on the Infrastructure Renewal Phase 1C project.

The Infrastructure Renewal Project Phase 1C will install storm drain and seawater lines within the Main Campus, as indicated on the drawings. Site work associated with the project consists of removal and replacement of asphalt concrete, Portland cement concrete, irrigation and minor landscaping where necessary.

Scope of Services

Geotechnical professional will be required to perform testing and inspection as directed by the University's Representative and in coordination with the construction contract documents and schedule. Work shall include, at a minimum, Backfill Compaction Testing both Lab and Field, Aggregate Base Testing and Inspection, Asphalt Concrete Testing and Inspection, Daily Field Reports with applicable photos, and weekly update meetings. A final summary report of all field reports, tests, and inspections will be required at the end of construction.

General Instructions

Consultant(s) with qualifications that include experience in providing similar services are encouraged to respond. ICC certification is desirable. A copy of the Request for Qualifications and associated documents will be available on the University's website at: <http://www.facilities.ucsb.edu/departments/contracting-services/consultantsdesigners> (click Request for Proposals>>click the appropriate project button>>download the project documents) or call Greg Moore (805) 893-3298 for assistance.

Three (3) hardcopy sets and one (1) digital copy (.pdf) of each consultant team's Proposal must be delivered to UCSB by 4:00pm on December 15th to the following address:

Attn: Telli Foster, University Representative
Design & Construction Services
Facilities Management Bldg. 439, Room 'E'
University of California, Santa Barbara
Santa Barbara, CA 93106-1030

Affirmative Action Statement

Each candidate firm will be required to show evidence of its equal employment opportunity policy. Every effort will be made to ensure that all persons shall have equal access to contracts and other business opportunities with the University, regardless of: race; color; religion; sex; age; ancestry; national origin; sexual orientation; physical or mental disability; veteran's status; medical condition; genetic information; marital status; gender identity; pregnancy; service in the uniformed services; or citizenship within the limits imposed by law or University's policy.



PROGRAM STATEMENT

The Infrastructure Renewal Project Phase 1C will install storm drain and seawater lines within the Main Campus, as indicated on the drawings. Site work associated with the project consists of removal and replacement of asphalt concrete, Portland cement concrete, irrigation and minor landscaping where disturbed.

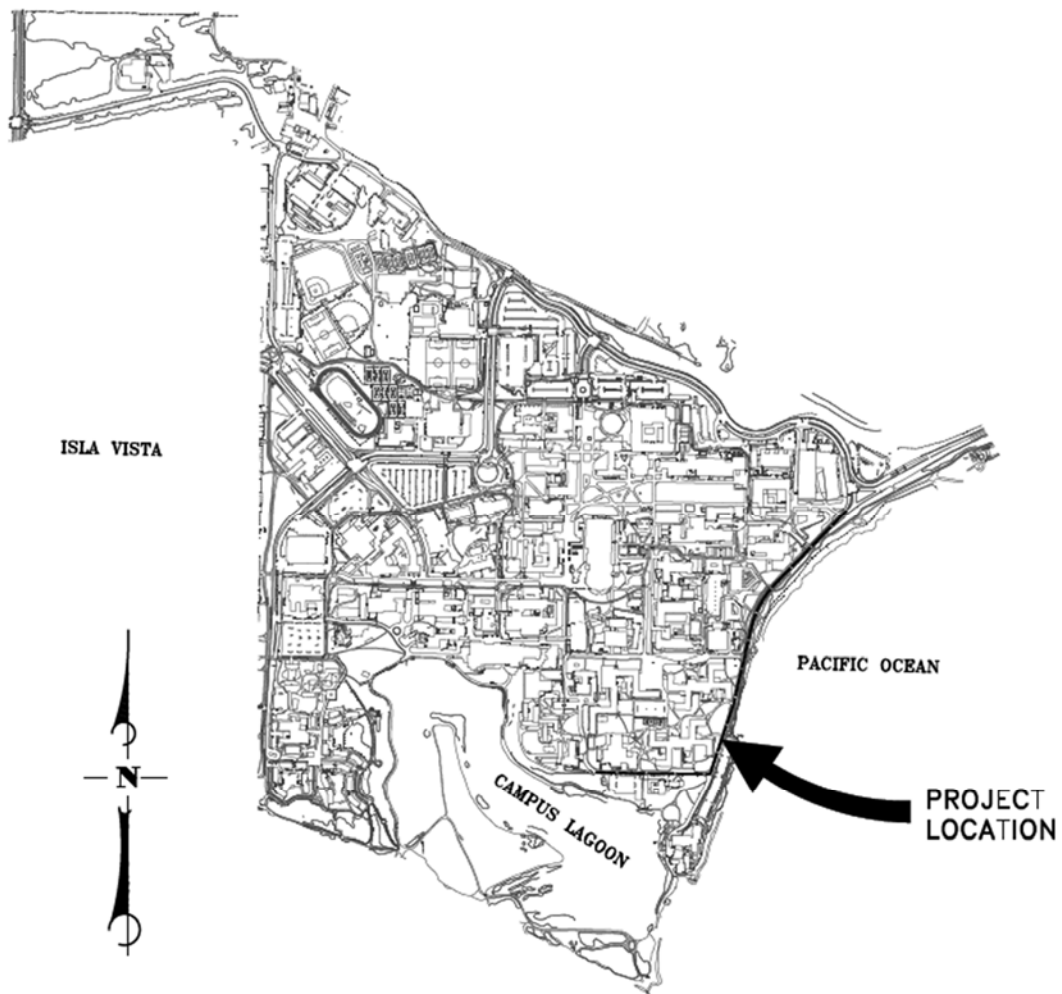


SCOPE OF SERVICES

Geotechnical professional will be required to perform testing and inspection as directed by the University's Representative and in coordination with the construction contract documents and schedule. Work shall include at a minimum, Backfill Compaction Testing both Lab and Field, Aggregate Base Testing and Inspection, Asphalt Concrete Testing and Inspection, Daily Field Reports with applicable photos, and weekly update meetings. A final summary report of all field reports, tests, and inspections will be required at the end of construction.



PROJECT SITE MAP





PROJECT SCHEDULE

Advertise Request for Qualifications Proposals	December 1, 2016
Proposals Due at UCSB by 4:00 p.m.	December 15, 2016
Screening Committee/Selection of Short-listed firms	December 16, 2016
<i>The selected short-listed firms will be posted on the UCSB Design, Construction, & Physical Facilities website, on the project page under "Request for Proposals"</i>	
Notify Selected Firms	December 19, 2016
Successful Candidate Notified	December 20, 2016
<i>The anticipated schedule is tentative. The exact dates will be set forth in a Notification letter to the selected Consultant.</i>	
Fee Negotiations	December 2016
Contract Award	December 2016
Construction Start	December 2016
Project Completion	April 2017



INSTRUCTIONS TO APPLICANTS

1. Respond concisely to the Selection Criteria and complete the Statement of Qualifications Form. The Statement of Qualifications must be signed by a responsible member of the firm applying for the project.
2. Provide a list of projects of similar scope and complexity along with team member's roles, estimated construction budgets, and actual bid amounts, and a contact person with a telephone number.
3. Your Proposal shall also address the following:

Cost Control and Scheduling – What mechanism or procedures will the team implement to control costs?

Professional Services Agreement – Note any exceptions to the enclosed Professional Services Agreement that would prevent your firm from executing the Agreement. The University cannot accept any request to include language to limit liability with regards to insurance and/or modify the indemnification clauses. Proposal submittals shall include a separate letter affirming the intent of the proposer's acceptance of terms and conditions contained in the Agreement (see enclosed Agreement). Provide a copy of your current billing rate schedule and proposed consultants.

Certificate of Insurance – Note any exception to the Certificate requirements and provisions that would prevent your firm from executing an Agreement. Proposal submittal shall include a separate letter affirming the intent of the proposer's acceptance of terms and conditions contained in the Certificate of Insurance (see enclosed certificate). Minimum Insurance limits are as follows:

General Liability:	Amount
Comprehensive or Commercial Form	
Each Occurrence	\$1,000,000
Products/Completed Operations Aggregate	\$2,000,000
Personal and Advertising Injury	\$1,000,000
General Aggregate	\$2,000,000
Business Automobile Liability	Amount
Each Occurrence	\$1,000,000

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Workers' Compensation	as required under California State Law
Professional Liability	Amount
Each Occurrence	\$1,000,000
Project Aggregate	\$1,000,000

Individual Experience – Submit resumes of the responsible Partner, the Project Manager, the Principal Inspector and technical consultants focusing on relevant experience of those individuals (not the collective corporate experience of the firm).

Work Location – Identify any portions of the scope of work that will be performed outside of the office responding to the RFP and the individuals responsible for that work.

4. Include supplementary information supporting qualifications (8 ½ x 11 format), including ICC (formerly ICBO) Certifications, if applicable. Organization and brevity will be appreciated. Work submitted as an example of the consultant's qualifications will be considered only to the extent it is similar to the proposed project. Additional information may be submitted demonstrating relevant experience. Provide information on proposed staff and consultants for this project and an organization chart. Provide a list of previous projects the proposed team has participated in together as a team.
5. Return to: Telli Foster
 University Representative
 Design & Construction Services, Facilities Mgmt., Building 439
 Office of Design & Construction Services
 University of California, Santa Barbara
 Santa Barbara, CA 93106-1030
6. Submit three (3) copies of all material bound into single documents and one (1) digital copy (.pdf) of each consultant team's Proposal.
7. Due Date: December 15, 2016 no later than 4:00 p.m.
8. Consultants with qualifications considered appropriate by the Screening Committee may, at the sole discretion of the University, be asked to interview with the Selection Committee.



SELECTION CRITERIA

1. ***Professional ability;*** Ability as it can be evaluated by examination of the functional and technical qualities of work successfully completed on comparable for the University or other clients.
2. ***Program responsiveness;*** Previous experience that demonstrates success in completing projects consistent with similar technical requirements, which indicates the ability to complete the proposed project in a manner that is responsive to the specifics of the program.
3. ***Evaluation of consultants proposed to be employed;*** Previous experience with special requirements appropriate to the project under consideration with demonstrable evidence that the consulting services can be obtained from the proposed staff, as required.
4. ***Production capability;*** Evidence of ability to perform all phases of the work, to produce work product that is of superior quality.
5. ***Coordination and supervision;*** Evidence of ability to provide experienced staff and timely support.
6. ***Proximity;*** To the Project location, willingness to establish a local office or an association with a local consulting firm.
7. ***Client relationships;*** Recognition of the consultative processes associated with work on a University Campus, public sector owner, or other comparable clients.
8. ***Equal Opportunity;*** The commitment of the University to equal opportunity applies to the selection of design professionals.



PRIVACY NOTIFICATION

The state of California Information Practices Act of 1977 requires the University to provide the following information to individuals who are asked to supply information about themselves:

The principal purpose for requesting the information on this form is for use in the selection process for Design Professionals commissioned by the University. University Policy authorizes maintenance of this information.

Furnishing all information requested on this form is mandatory - failure to provide such information will delay or may even prevent completion of the action for which the form is being filled out. Information furnished on this form will be used by the Office of Design & Construction, Facilities Management, University of California at Santa Barbara in consideration of commissions to Design Professionals.

Individuals have the right to access to this record as it pertains to them.

The official responsible for maintaining the information contained on this form:

Associate Director, Contracting Services
Office of Design & Construction Services and
Physical Facilities, Building 439, Room 'E'
University of California, Santa Barbara
Santa Barbara, California 93106-1030