



Office of Design & Construction Services

## **Engineering III Building (E-III)**

REQUEST FOR QUALIFICATIONS

EXECUTIVE ARCHITECT

RFQ NO. FM170362 (Project No. 981984)

June 7, 2017



Request for Qualifications  
Engineering III Building  
RFQ No. FM170362 (Project No.: 981984)

## TABLE OF CONTENTS

- I. ADVERTISEMENT FOR EXECUTIVE ARCHITECT
  
- II. PROJECT INFORMATION AND REQUIREMENTS
  - A. PROJECT INFORMATION
  - B. SUMMARY SCOPE OF PROFESSIONAL SERVICES
  - C. SERVICES PROVIDED BY UCSB
  - D. SITE MAP
  - E. CODE REQUIREMENTS
  - F. AGREEMENT AND CONTRACT REQUIREMENTS
  
- III. RESPONDING TO THIS REQUEST FOR QUALIFICATIONS
  - A. FORMAT
  - B. RESPONSE ITEMS
  - C. SELECTION CRITERIA
  - D. PRIVACY NOTIFICATION
  - E. SELECTION SCHEDULE
  - F. DELIVERING RFQ RESPONSES TO UCSB DESIGN AND CONSTRUCTION SERVICES
  - G. AFFIRMATIVE ACTION STATEMENT
  - H. SELECTION OF THE EXECUTIVE ARCHITECT

### **EXHIBITS** (University Exhibits may be recopied as necessary for submittal)

- Exhibit A\* Statement of Qualifications Form
- Exhibit B\* Certificate of Insurance Form
- Exhibit C\* Professional Services Agreement (PSA)
- Exhibit D\* Executive Design Professional Agreement (EDPA)
- Exhibit E\* Executive Design Professional / Fee Guideline
- Exhibit F\* Engineering III Preliminary Programming & Planning Study, dated 5/22/17

\*(See UCSB website for document download at: <http://web.facilities.ucsb.edu/contracts/proposals>)

**I. ADVERTISEMENT FOR EXECUTIVE ARCHITECT**

UCSB requests a written response to this Request for Qualifications (RFQ) from qualified professionals interested in providing detailed project programming, full design services, preparation of bidding documents and construction administration services for the construction of the **Engineering III Building (E-III)** on the main campus of UC Santa Barbara. The anticipated gross square footage is 137,500 sf with an estimated construction cost at the 2022 mid-point of construction in the range of \$98,000,000 - \$108,000,000.

The College of Engineering (COE) is a mid-sized college that is consistently ranked among the top engineering schools in the world. For many years running, COE has been ranked #1 among public universities for research citation impact by the Leiden University Rankings, and all five of its departments—Chemical Engineering, Computer Science, Electrical and Computer Engineering, Materials, and Mechanical Engineering—ranked in the Top 10 of the National Research Council's most recent doctoral program assessment. The Materials graduate program is ranked #1 by the NRC and US News and World Reports. COE is also home to dozens of research centers and institutes, and is among the top schools for entrepreneurship, according to Forbes magazine. The College's faculty counts 29 members of the National Academy of Engineering, 6 fellows of the National Academy of Inventors, and 3 Nobel laureates.

Over the last 25 years the academic stature of UC Santa Barbara has grown tremendously. UCSB is a recognized world-class university, and is a member of the prestigious American Association of Universities. Among its current and former faculty are 70 members of the American Association for the Advancement of Science, more than 60 Guggenheim Fellows, 34 members of the American Academy of Arts and Sciences, 6 Nobel laureates, a Fields Medalist, a Millennium Technology Prize recipient, and two Emmy and Academy Award winners.

The UC Santa Barbara campus is picturesque and unique. Located on a mesa overlooking the Pacific Ocean, UCSB is home to 12 national research centers and over 100 research centers and institutes. In its 2017 "Best College" Guide, US New and World Reports ranked UCSB #8 among public universities, and Princeton Review has ranked UCSB the #1 Green School. The student body, which totals approximately 23,000 students, is the most academically competitive and ethnically diverse in campus history. The preeminent scholarship, instruction, and public service that define UCSB have helped shape its identity as a place of enormous and exceptional possibility.

Design teams or firms with experience designing major academic research buildings housing state-of-the-art engineering laboratories such as Metal Organic Chemical Vapor Deposition (MOCVD), Molecular Beam Epitaxy (MBE), Advanced Laser Optics, and Microscopy are encouraged to respond.

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each candidate firm may be required to show evidence of its equal employment opportunity policy.

The RFQ documents will be made available online on June 7, 2017 at: <http://web.facilities.ucsb.edu/contracts/proposals/>. Qualified consultants must provide their respective SOQ submittals, as outlined in the RFQ, which must be received by the University at the stated address by **4:00 p.m. on July 12, 2017**.

**Marc Fisher, AIA**  
Vice Chancellor Administrative Services & Campus Architect

**For questions related to this RFQ, please contact:**  
Ray Aronson, Associate Director, Design and Construction Services (805) 893-4535.  
*(RFQ Advertised on 6/06/17)*

## II. PROJECT INFORMATION AND REQUIREMENTS

### A. PROJECT INFORMATION

#### **Background:**

Engineering faculty at UCSB are inspired to address the grand challenges of our time and advancing technology that benefits society on a global scale, including biomedical applications, energy technology and resource sustainability, advanced functional materials, next-generation electronics and photonics technology, and the future of networks, computing, and big data.

The College of Engineering (COE) is comprised of five departments: Chemical Engineering, Computer Science, Electrical and Computer Engineering, Materials, and Mechanical Engineering, and numerous research centers. With no available space on campus to expand, and a growing population of engineering students and faculty, the College is struggling with a space deficit of 195,000 ASF that will only worsen as campus enrollment keeps pace with UC systemwide enrollment objectives. COE's overall lack of space, poor quality of temporary facilities, and dispersion of departments and programs across campus undermines the College's ability to develop, grow and support its highly collaborative academic and research programs.

COE's space inventory consists of approximately 307,000 assignable square feet (ASF) of dedicated, temporary, and borrowed space housed in 22 separate facilities spread across campus, including trailers and WWII-era military barracks. The proposed E-III Building project is envisioned as the first step of a multi-phase plan to begin addressing the College's long term space needs. Upon completion and occupancy of E-III, the second phase of the plan would proceed with major building renovations of release space to address priority needs. These first two phases will address only a portion of COE's overall space deficiency.

The E-III Building will be the home of the Materials department and will serve as a secondary location for ECE. The ChE department will have a presence in the building, as well.

#### **Preliminary Programming for the Engineering III Building (E-III)**

In 2016, the campus contracted a consulting architect - Lab/Life Science Architecture, Inc. - to help the campus "jumpstart" laboratory planning and programming for the E-III project. The resulting study that was completed in spring 2017 (see Exhibit F), focused on documenting priority space needs within a limit of approximately 75,000 ASF. (The initial estimate of Materials, ECE, and ChE departmental space needs far exceeded the feasibility of the project.) The study's main focus was on defining the operational, spatial, functional and environmental requirements of engineering research laboratories and support facilities to be housed in E-III.

#### **Project Description:**

The E-III Building must be programmed and designed with an eye on flexibility and built for longevity to span 50 years. The project will house sophisticated engineering research laboratories, academic offices, graduate, instructional and scholarly facilities. The preliminary program identifies 43,000 ASF (57%) of laboratory space and 32,000 ASF (43%) of non-laboratory space.

Engineering laboratories are the driver of the program. Facility requirements for environmental controls and safety will be rigid; reliable controls for temperature, vibration, electromagnetic interference, air quality, humidity and power will inform the eventual design of the building's foundations, structure, building systems, and exterior envelop. To a great extent, the success of the building will be measured by the quality and performance of the laboratory space.

The programming study identified detailed requirements for high performance engineering laboratories to support Materials, ECE and ChE.

Following is a list of labs and support that have been programmed:

Metal Organic Chemical Vapor Deposition (MOCVD, Materials Growth, Blue LEDs, etc.)  
Clean Prep and Clean Parts (MOCVD)  
Molecular Beam Epitaxy (MBE, Materials Growth)  
Advanced Laser Optics (Electronic and Photonics, Nanophotonics, Integrated Circuits, etc.)  
Microscopy (STEM Lab)  
Synthesis Labs (Wet and High Temperature labs)  
Characterization Labs (Low Temperature, Optical Spectrometry, etc.)  
Structural Labs (Heavy Processing; Crystal Growth, Hot Press, Furnaces, Thin Films, etc.)  
Laser Labs (Advanced Laser Optics)  
Blast/Structural Lab (Advanced Laser Optics (Blast Furnace))  
Wet Labs (ChE)  
General Labs (Specimen Prep, Wet Process, 3D Printing, etc.)  
Pump Rooms/Closets  
Control Rooms

The programming study considered an 11' x 30' bay or module approach for planning and estimating space requirements. Lab configurations vary from 1-to-3 bays, with the 2-bay scheme being most prevalent. The typical floor-to-floor height is 14'.

The preliminary program identifies departmental academic and administrative support space including approximately 34 faculty offices, 30 offices for administrative and technical staff, 65 Post Docs and 258 graduate students. Two instructional seminar rooms are programmed for 40 and 50 seats. A variety of conference rooms, building support, and scholarly spaces, such as "commons," are programmed as well.

Development of the comprehensive space program will require in-depth study of all proposed new spaces, including functional requirements of laboratory and non-laboratory space. Some documentation may also be required of existing space in COE buildings for planning of the future renovation project. The proposed E-III space program and Detailed Project Program (DPP) will be integral to the Engineering III Space Plan, which will be developed by the campus to help justify the project and the follow-up renovation of existing COE buildings and release space.

#### **Project Site Analysis:**

The project site has not been determined. Concurrent with the preparation of Detailed Project Programming, the design team will conduct alternative site analyses in consideration of three potential building sites, as described below. (See the site proximity map on page 8.)

Site A: East of Parking Lot 12 and north of Parking Lot 11. This site has a 65' building height limit.

Site B: West of Broida Hall encompassing the existing Broida lecture halls and trailers. The site would be shared with the New Physics Building, which completed its DPP phase in summer 2017. E-III's site is southern part of the Broida site framed by Science Walk to the west and the Broida Corridor pedestrian mall to the south. This site has an 85' height limit.

The architect's estimate at the 2022 mid-point of construction is in the range of \$98 million to \$108 million. State funding is proposed for design, construction and equipment. The completed DPP will inform project submittals, including the Project Planning Guiding that is prepared by the campus for project and state funding approvals.

#### **Sustainable and Low-Carbon Design:**

Campus energy efficiency is a key part of overall campus environmental stewardship and also critical in providing a high-quality learning, research, and working environment at reasonable cost. The project will be required to achieve a Leadership in Energy & Environmental Design (LEED) LEED rating of Silver at a minimum, with documentation prepared by the architect and submitted to the US Green Building Council. The design shall also meet the prerequisites of the International Institute for Sustainable Laboratories (I2SL) Environmental Performance Criteria Building design must demonstrate energy performance 20% lower than the maximum allowed by current CA Title 24, before accounting for on-site energy generation.

In keeping with UC carbon neutrality goals, UCSB aims to avoid creation of new natural gas infrastructure. Design teams with experience designing heat-pump systems or other space and water heating systems that do not rely on natural gas infrastructure will be favorably evaluated.

Building design must at a minimum be solar ready, i.e., designed to the maximum extent feasible to enable the installation of solar photovoltaic and heating systems even if they are installed after the building is constructed.

**Whole-Building Energy Performance Targets:**

Building design must meet a whole-building energy performance target based on space and use types. Specific whole-building performance targets will be confirmed early in the design process. Targets are expected to be less than half of a benchmarks representing as-operated performance of existing building stock for typical equivalent facilities. In consultation with University, a preliminary design target will be established during project programming based on available as-operated performance data for typical or representative facilities. As-operated performance data can be derived from existing University facilities, as appropriate, and/or provided by the design team. In lieu of project-specific benchmark development, generalized University of California Benchmarks by space type are identified in *Benchmark-based, Whole Building Energy Performance Targets for UC Buildings* ([link](#)). Design teams must prepare energy models to confirm compliance with targets. Models are to be developed beginning at schematic design, updated with building program and material changes at end of design and end of construction administration, and represent the best estimate of as-operated building energy use and peak demands, before accounting for on-site energy generation. Targets are intended to be verifiable in actual operation.

**B. SUMMARY SCOPE OF PROFESSIONAL SERVICES**

Projects at UCSB involve participation by faculty, staff and students in multiple forums that engage stakeholder groups in the programming, planning, design and decision making process.

Reviews and approvals, including environmental review, extend to the public and local agencies within the region. The scope of services anticipates full support of the selected Design Professionals during the programming, planning, design and public review process.

Work on the project will be authorized in two stages:

- **Stage 1:** will be conducted under a Professional Services Agreement (PSA) for development of the Detailed Project Program (DPP) describing the full scope and cost of the project. Stage 1 will be managed by the Office of Budget and Planning. Project program information developed previously will expedite the Engineering III Building DPP process.

The goal of the DPP is to comprehensively define the scope of the project's building program, site, movable equipment, and construction budget. The DPP shall include site planning studies of at least two (2) alternative sites that will inform the selection of the

**UCSB Request for Qualifications  
Engineering III Building  
RFQ No. FM170362 (Project No.: 981984)**

project site. The DPP will define the building space program, provide outline building systems specifications, and develop a conceptual building design and corresponding cost estimate. Architectural and engineering plans and presentation materials will be developed with oversight from the Campus Architect.

The DPP will inform the Project Planning Guide (PPG) and Engineering Space Plan that are prepared by the campus to secure project approvals from campus, the UC Office of the President, and the State. The DPP will serve as the basis of design for the Engineering III Building project.

- **Stage 2:** will be conducted under an Executive Design Professional Agreement (EDPA) for architectural and engineering design. The Office of Design and Construction Services will manage Stage 2 and oversee all aspects of project design through construction administration and closeout.

Authorization to proceed with Stage 2 will be contingent on satisfactory completion of the Stage 1 DPP phase. Award of Stage 1 does not guarantee the chosen firm will proceed with Stage 2.

**Other Information**

- The project may be delivered using the CMAR (Construction Manager at Risk) process, with coordination beginning at the onset of design.
- The project shall conform to the campus [Long Range Development Plan](#) and the [Physical Design Framework](#).
- California Environmental Quality Act (CEQA) documentation is not part of the Scope of Services. CEQA information will be developed concurrent with the schematic design phase. The selected firm will need to coordinate with UCSB's environmental firm and provide drawings and associated documents to facilitate approvals with local and State agencies and the California Coastal Commission.

**C. SERVICES PROVIDED BY UCSB**

1. Assistance with organizing and scheduling meetings with campus constituents.
2. Access to existing drawings and planning documents.
3. Review of documents for project conformity.
4. Delineation of planning constraints specific to the Project.
5. Environmental Analysis (CEQA).
6. On-site construction phase management and inspection.
7. Site surveys and soils investigations.
8. Seismic studies specific to the proposed site.

D. SITE MAP: LOCATION OF ALTERNATIVE SITES A and B



Site "A" is east of Parking Lot 12; and Site "B" is west of Broida Hall.



**E. CODE REQUIREMENTS**

The design and construction of a UCSB building are required to conform to applicable federal and state building codes and standards, including the California Code of Regulations and the Americans with Disabilities Act. Construction documents must be reviewed and approved by the UCSB Campus Fire Marshal, and the UCSB Campus Building Official. The Department of State Architect will approve the design for conformance with accessibility requirements.

**F. AGREEMENT AND CONTRACT REQUIREMENTS**

All architectural design services to be provided by the Executive Architect shall be in accordance with the following standard University Agreements.

**1. Documents**

Professional Services Agreement (PSA) and Executive Design Professional Agreement (EDPA): Note any exceptions to the following Agreements that would prevent your firm from executing either Agreement. The University cannot accept any request to include language to limit liability with regards to insurance and/or modify the indemnification clauses.

- Exhibit C Standard Professional Services Agreement (PSA)
- Exhibit D Executive Design Professional Agreement (EDPA/CMAR)

**2. Insurance Limits for Design Services (Architect/Engineer)**

Certificate of Insurance: Note any exception to the Certificate requirements and provisions that would prevent your firm from executing an Agreement. The RFQ submittal shall include a separate letter affirming the intent of the proposer's acceptance of terms and conditions contained in the Certificate of Insurance (see enclosed certificate). Minimum Insurance limits are as follows:

<b>General Liability</b>	
Each Occurrence – Combined Single Limit for Bodily Injury & Property Damage	\$1,000,000
Products – Completed Operations Aggregate	\$2,000,000
Personal & Advertising Injury	\$1,000,000
General Aggregate	\$2,000,000
<b>Business Auto Liability</b> – Each Accident – Combined Single Limit for Bodily Injury & Property Damage	\$1,000,000
<b>Workers Comp &amp; Employers Liability</b>	As required by Federal & State of Calif. Law
<b>Professional Liability for Pre-Design work</b>	Work done under PSA
Each Claim	\$1,000,000
General Aggregate	\$2,000,000
<b>Professional Liability for Project</b>	Work done under EDPA
Each Claim	\$5,000,000
General Aggregate	\$5,000,000

### III. RESPONDING TO THIS REQUEST FOR QUALIFICATIONS

Please comply with the following requirements in preparing responses to this RFQ; *responsiveness to these instructions will be considered an indication of the responsiveness of the prospective consultant:*

#### A. FORMAT

All submittal materials should be in 8 ½" x 11" format, in portrait orientation, bound in a ring binder or spiral or comb-bound booklet, and printed double-sided.

Tabbed dividers should separate and identify the response items described below in section *III.B*, numbered or titled as indicated.

Submittals should be limited to the sections and items identified in *III.B* below. Failure to comply with this requirement may result in disqualification of the entire submittal.

#### B. RESPONSE ITEMS

The qualifications submittal should contain the following items:

**Cover:** Include the project name, (UCSB Engineering III Building,) submittal date, identify that the submittal is a Statement of Qualifications, and identify the firm submitting the response.

**Letter of Interest:** Provide a concise, one-page letter expressing the prospective Executive Architect's interest in the project and appropriate qualifications. The letter of interest should be bound into the proposal, not loose. The letter of interest, cover, or both should provide contact information for the firm, including a contact email address for the principal of the firm.

**Table of Contents:** In front of the first tab, following the letter of interest.

##### [Tab 1] Statement of Qualifications (SOQ) form (Exhibit A)

Complete and submit a Statement of Qualifications (SOQ) form. All listed projects should have been completed within the last ten (10) years.

The Statement of Qualifications must be signed by a responsible member of the firm applying for the project.

##### [Tab 2] Relevant Experience

Include project descriptions and illustrations of the five projects listed in the SOQ, along with other relevant projects at your discretion, but *not more than 3 pages* per project. Project photos are preferred to lengthy narratives. *Label clearly the location and dates of the work presented; identify clearly the firms and/or personnel responsible in each case, and their relationships to the team for this project.*

Provide project construction budgets, bid amounts, and final change order amounts related to errors and omissions. Provide ASF, GSF and \$/sf for each project. Please also address the schedule duration of construction and total delays attributable to errors and omissions. Project statistics should include a detailed description and a contact person with a telephone number.

**[Tab 3] Applicant's Qualifications**

Leadership: Submit resumes of the responsible Partner, the Project Manager, the Principal Designer and technical consultants focusing on relevant experience of those individuals and university experience (not the collective corporate experience of the firm).

Team: Identify key staff that will work on the project, and describe their roles. Include *brief* descriptions (one paragraph or a *short* list of bullet points) of their relevant qualifications and background. Identify both the architect and subconsultants as part of the team proposed (team members as well as firms), and include an organization chart. Concise presentation of this material is strongly encouraged.

The University anticipates that the proposed project will require the Executive Architect to provide the services of external subconsultants, or professional expertise from its own staff, in at least the following disciplines:

- Engineering Laboratory Consultant
- Structural Engineering
- MEP & IT Engineering
- Civil Engineering
- Interior Design
- Fire Protection Engineering (code)
- Landscape Architect
- Cost Estimating
- Specifications
- Acoustics consultant
- Lighting Consultant
- Graphic Design

Other subconsultants may be required for this project. Identify each proposed sub-consultant by company name and discipline. Indicate address, telephone number and contact person for each sub-consultant. Provide a resume for each proposed sub-consulting firm. SOQ (Exhibit A) forms do not need to be submitted for subconsultants in this initial qualifications submittal. The University reserves the right to approve or reject all external subconsultants, or internal staff performing consulting services, proposed by the Executive Architect during or after the Executive Architect selection process.

**[Tab 4] ACCEPTANCE OF TERMS**

1. A letter affirming the intent of the proposer's acceptance of terms and conditions contained in the enclosed PSA and EDPA Agreements (Exhibit C and Exhibit D). Note any exceptions to the enclosed Agreement that would prevent your firm from executing the Agreement. The University cannot accept any request to include language to limit liability with regards to insurance or modify the indemnification clauses.
2. A letter affirming the intent of the proposer's acceptance of terms and conditions contained in the Certificate of Insurance (see Exhibit B). Note any exception to the Certificate requirements and provisions that would prevent your firm from executing an Agreement.
3. Malpractice Claims – List malpractice claims adjudicated within the last 5 years or currently pending. Identify the projects. Provide the same information for your proposed sub-consultants. List any lawsuits pending with the Regents of the University of California. List past lawsuits with the Regents of the University of California and indicate if a settlement was paid to the University. List all current and past UC projects, name of UC Project Manager and telephone number.

**C. SELECTION CRITERIA**

*Note: Not all items below will be equally weighted by the Screening and Selection Committees.*

1. Relevant Project Experience: Applicant Team's demonstration of adequate and meaningful experience with projects of similar/comparable type and scope. Preference may be given to applicants having prior experience with the University of California, and/or other university work, and whose relevant project experience is with the same project team submitted for the proposed project.
2. Design Ability: Applicant's demonstrated commitment to design excellence and ability to achieve high-quality functional, technical, aesthetic, and economic design for similar/comparable projects. Evaluation of prospective Design Professional teams will include experience in and understanding of sustainable design practices.
3. Affordability: Applicant's demonstrated success in producing well-designed and affordable buildings. Provide examples of experience with similar construction types.
4. Responsiveness to Project Requirements: Applicant's demonstrated success in completing similar/comparable building projects consistent with program, budget, schedule and technical requirements. Evaluation of prospective Design Professional teams will include consideration of responsiveness to project requirements and clients on previous projects, and the quality of the relationships maintained throughout these projects. Attentiveness to and compliance with RFQ instructions, interview requirements, and other aspects of the selection process will be taken as an indication of responsiveness.
5. Project Team Members' Qualifications: Applicant's demonstration of relevant project experience, availability and capability of proposed key staff members.
6. Subconsultants' Qualifications: Demonstration of relevant project experience and capability of applicant's consultants.
7. Management and Document Production Capability: Applicant's demonstrated success in providing comprehensive project management services and project team coordination, producing construction documents of superior quality, and providing prompt and effective construction-phase services.
8. Client Responsiveness: Applicant's demonstrated success in establishing effective working relationships with client capital project's administrative and technical staff, user representatives, client consultants, construction managers and contractors.
9. Equal Opportunity Employment: Applicant's demonstration of a company Equal Opportunity Employment policy and compliance with applicable federal law pertaining to Equal Opportunity Employment. The University follows a policy of equal opportunity in University business contracting.

**D. PRIVACY NOTIFICATION**

The state of California Information Practices Act of 1977 requires the University to provide the following information to individuals who are asked to supply information about themselves:

The principal purpose for requesting the information on this form is for use in the selection process for Planning Professionals commissioned by the University. University Policy authorizes maintenance of this information.

Furnishing all information requested on this form is mandatory - failure to provide such information will delay or may even prevent completion of the action for which the form is being filled out. Information furnished on this form will be used by UCSB's Office of Capital Development, Office of Budget & Planning, and the Office of Design & Construction, and Facilities Management in consideration of commissions to Design and Planning Professionals.

Individuals have the right to access this record as it pertains to them.

The official responsible for maintaining the information contained on this form is:

Associate Director, Contracting Services  
UCSB Design & Construction Services  
Facilities Management Building 439  
Santa Barbara, California 93106-1030

**E. SELECTION SCHEDULE**

In accordance with established UCSB procedures, a screening committee will review all submittals in response to the RFQ and determine a short list of firms to refer to the selection committee. The selection committee will determine further selection procedures, which may include additional submittals and interviews at a time to be determined. The anticipated selection process schedule is as follows:

Advertisement	June 6, 2017
RFQ Documents Available	June 7, 2017
<b>SOQs Due at UCSB by 4:00pm</b>	<b>July 12, 2017</b>
Notify Shortlisted Firms*	August 9, 2017
Finalists' Interviews	September 8, 2017
Successful Firm Notified	September 15, 2017
Project Kickoff	October 16, 2017
70% Draft DPP submitted to UCSB	March 9, 2018
100% Draft DPP submitted to UCSB	May 18, 2018
Final DPP (if necessary)	July 13, 2018

*\* The short-listed firms will be posted on the UCSB Design, Construction, & Physical Facilities website, on the project page under "Request for Proposals"*

**F. DELIVERING RFQ RESPONSES TO UCSB DESIGN AND CONSTRUCTION SERVICES**

A copy of the Request for Qualifications form will be available on the UCSB Contracting Services website:

<http://web.facilities.ucsb.edu/contracts/proposals/> (click on the subject project link and download the project documents).

To be considered for this study, provide eight (8) bound copies and one (1) digital copy (.pdf) of the RFQ submittal documents outlined above in section III.B. All documents must be received at the address listed above no later **4:00 p.m. on July 12, 2017**. *All material submitted becomes the property of UCSB and will not be returned to the submitting firm.*

Attn: Contracting Services  
University of California, Santa Barbara  
Facilities Management Building 439, Room E  
Santa Barbara, California 93106-1030

**G. AFFIRMATIVE ACTION STATEMENT**

Each candidate firm will be required to show evidence of its equal employment opportunity policy. Every effort will be made to ensure that all persons shall have equal access to contracts and other business opportunities with the University, regardless of: race; color; religion; sex; age; ancestry; national origin; sexual orientation; physical or mental disability; veteran's status; medical condition; genetic information; marital status; gender identity; pregnancy; service in the uniformed services; or citizenship within the limits imposed by law or University's policy

**H. SELECTION OF EXECUTIVE ARCHITECT**

The criteria for UCSB review of the submitted proposals and selection of the Executive Architect are provided in the Selection Criteria herein. Based upon the qualifications presented throughout this process, UCSB will select the firm best able to serve as Executive Architect for this proposed project. Selection of the consultants/design professionals will follow state law and University policies and procedures relevant to consultant selection and contract award.

UCSB will enter into negotiations of the Executive Design Professional Agreement (EDPA) with the selected Executive Architect for the project. Fees for basic services are intended to be based on the UC fee guidelines (Exhibit E). Pending successful negotiations, UCSB intends to complete the EDPA with the Executive Architect. If negotiations are not successful, UCSB reserves the right to negotiate with other interviewed applicants. Prior to execution of the EDPA, the selected firm shall submit a Certificate of Insurance confirming that the coverage required by UCSB has been obtained.